

June 5, 2018

15-DAY NOTICE OF CHANGES TO RULEMAKING FILE
Concerning Inmate Participation and CALPIA Worker Hiring Standards
Rulemaking Notice No. Z-2018-0116-01

Attached to this notice of changes is a Supplement to the Initial Statement of Reasons and Changes to Originally Proposed Text for the rulemaking record concerning inmate participating and CALPIA inmate worker hiring standards and requirements.

These proposed changes are being made available for public comment from June 10, 2018 through June 25, 2018.

These revisions provide clarity that CALPIA may but is not required to provide hiring and employment documentation and records to inmate workers for signature and acknowledgement of receipt by an inmate. The word “must” is changed to “may” in subsection (i) from the initially proposed amended regulation in this rulemaking record. This regulatory action also adds language to 8004.2 to affirm the process of submitting names from the Inmate Candidate Pool for inmate workers does not require manager approval and signature authorization. This language makes no change to the existing process and is added for clarity and ease of use.

REVISIONS TO REGULATION TEXT:

Added text, Section 8004.2, subdivisions (f)(4) and (i):

- (f) Upon the availability of a vacant CALPIA position, CALPIA enterprise staff shall:
- (1) Request a list of eligible inmates from the ICP from the institution/facility Assignment Lieutenant responsible for maintaining the ICP list.
 - (2) Interview inmates from the ICP list.
 - (3) Make the final selection of inmates based on priority of the following educational achievements:
 - (A) High School Diploma or GED
 - (B) Enrolled in GED program
 - (C) No Diploma/GED and not enrolled in an education program
 - (4) Submit a final list of successful inmate applicants in writing to the institution/facility's Assignment Lieutenant, which is not required to have manager approval and signature.
- (g) In addition to the priorities set forth in subsection (f)(3)(A) through (C), CALPIA will also give consideration to part time CALPIA inmates who graduate from a substance abuse program or complete any other CDCR rehabilitating programs when filling full time assignments.
- (h) A urinalysis test shall be requested on all inmates newly assigned to CALPIA within 30 days of their start date. See subsection 8004.3(a) for requesting guidelines.

- (i) As part of the appointment process inmates ~~must~~may be provided acknowledgement of policies, procedures, other documents and conditions of appointment and appointment documents for review and signature. Failure or refusal to sign for and acknowledge receipt of policies, procedures, other documents and conditions of appointment and appointment documents as requested by their supervisor, or CALPIA, will result in immediate removal and being unassigned from the CALPIA work program.

WRITTEN COMMENTS:

All written comments must be received by June 25, 2018. Please limit your comments to the modifications proposed in this 15-day notice. Submit comments to Regulatory Analyst, Legal Unit, 560 East Natoma Street, Folsom, CA 95630; by fax to (916) 358-2709; or by e-mail to PIARegs@calpia.ca.gov before 12:00 p.m. on June 25, 2018.